

**Safe Communities Northumberland County Leadership Table Meeting  
Monday December 3, 2018  
10:45 am**

**Venture 13 – 739 D’Arcy Street, Cobourg  
MINUTES**

**Present:**

Dave Bernier, PVNC Catholic District School Board  
Beth Harrington, Workplace Safety and Prevention Services  
Don Clark, Cramahe Township  
Gene Thompson, Cobourg Fire  
Hazel Farmer, Ministry of Labour  
Heather Grundy (Recorder), Haliburton Kawartha Pine Ridge (HKPR) District Health Unit, Coordinator  
Jennifer Cox, Community Mental Health  
Joanne Brewster, HKPR District Health Unit, Coordinator  
Ken Stubbings, Northumberland County  
Lloyd Hutchinson (Ret.), Brighton Fire  
Lisa Darling, Northumberland OPP, Co-Chair  
Mark Lovshin, County of Northumberland  
Ray Bennis, Township of Alnwick-Haldimand  
Scott Jibb, Hamilton Township  
Tammie Staples, Port Hope Police Service  
Tim Blake, Trent Hills Fire, Co-Chair

**Regrets:**

Emily Poulin, Victim Services of Peterborough and Northumberland  
Gord Langill, Canadian Mental Health Association  
Heather Norris, Northumberland United Way  
Jeff Sheils, Cobourg Police Service  
Rohan Gonsalves, Northumberland Hills Hospital  
Sheri Birney, Community Care Northumberland  
Teresa Scheckel, Kinark Child and Family Services

**Guests:**

Amy Turcotte, St. John Ambulance  
Erin Cann, St. John Ambulance

**1. Welcome and Introductions**

**2. Approval of the Agenda**

Moved by Beth HARRINGTON, seconded by David Bernier CARRIED

**3. Approval of the Minutes of September 24, 2018**

Moved by Ray BENNS, seconded by Scott JIBB CARRIED

**4. Election of new Co-Chair**

That Jennifer Cox be appointed as new Co-Chair.

Moved by Tim BLAKE, seconded by Lisa DARLING CARRIED

**5. Business Arising from the Minutes**

a. Terms of Reference review

The draft document was reviewed, and the following changes will be made:

- Separate School Board will be changed to Catholic School Board

**Motion to approve the Terms of Reference with the change**

Moved by Hazel FARMER, seconded by DON CLARKE CARRIED

**6. Ongoing Business**

a. **Banking: Account Update**

Joanne BREWSTER provided an update about the general bank account.

**Motion to accept the Financial Report.**

Moved by Scott JIBB, seconded Tammie STAPLES CARRIED

b. **Work Group Updates, Workplans & Budget Requests**

i. Brighten Up, LOOK, Share the Road

We meet again next Tuesday. Progress this year especially with Denise MARSHALL from the County being active on the committee.

The School Safe Zone Grant was discussed. We are the only community in Canada to be included in this study. The pilot intersection is in Campbellford.

We continue to participate in the Santa Claus parades across the county.

Zipper Pulls continue to be distributed.

The World Record Challenge probably will be in Brighton in 2020 potentially part of Applefest. More planning and information to come forward.

Work with the Agricultural Community continues.

ii. **WWIN (Workplace Wellness in Northumberland)**

A meeting is being held tomorrow morning to determine the details regarding the speaker for the 2019 event. Cathy Cavanagh from the United Way is the new chair of the working group.

iii. **Bridging the Gaps Series**

2 events were completed.

Mitigating Risk was a full day event and was very well attended. This event had a variety of speakers. The evaluation feedback was very good. People are looking for more events like this one.

Slips, Trips and Falls in the Workplace – it was a lunch and learn. It was well attended, and people liked the format. This was a good link between workplace and Safe Communities.

There were 3 events funded by the County and the last one will be held in early 2019. This event will be held in Trent Hills.

#### **iv. Expo 2018**

Feedback was very positive about the event. Over 600 students attended the event. The speakers were very effective. We have the art piece that will be shared around several locations. Ross Szabo provided us with some of his curriculum which will be very beneficial in launching the grade 10 program with OPP across the County.

**MOTION to accept the updates from the working groups.**

**Moved by Mark LOVSHIN, seconded by Don CLARKE CARRIED**

### **7. New Business**

#### **a. 2019 Planning (workplans and budget)**

A DRAFT workplan calendar was shared. This will be attached to the minutes.

The grade 10 program from OPP could be added to Safe Communities plan as many partners will be involved in this.

The DRAFT budget was shared. The formal request will be going to the County for funding.

Discussion will need to be had in 2019 to plan for an Expo in 2020 if we are to do it again.

Funding would need to be secured a lot earlier.

St John Ambulance has a classroom that they would be willing to donate for an ASIST training.

**MOTION to accept the draft budget going forward.**

**Moved by Beth HARRINGTON, seconded by Scott JIBB CARRIED**

### **8. 3 key messages to share with your organization**

- 1) Thank you to Lisa Darling for her work with Safe Communities. Jennifer Cox is the new Co-Chair.
- 2) Safe Communities Website – it is the go-to for information and resources.  
<http://northumberland.safecommunities.parachutecanada.org/>
- 3) Dates for 2019 meetings: (1<sup>st</sup> Wednesday in the month @ 2 pm)  
February 6<sup>th</sup> , May 1<sup>st</sup> , September 4<sup>th</sup> , December 4<sup>th</sup>

Scott JIBB and Mark LOVSHIN shared that Hamilton Township was the 5<sup>th</sup> Safest Place to live in Canada. This is in part to the work of Safe Communities.

### **9. Adjournment**

**Motion to adjourn**

**Moved by Tammie STAPLES, seconded by Scott JIBB**