

**Safe Communities Northumberland County Leadership Table Meeting
Monday February 5, 2018
11:00 am – 11:50 pm**

**Skeena Hall, 17 Mill St S. Port Hope
MINUTES**

Present:

Beth Harrington, Workplace Safety and Prevention Services
Don Clark, Cramahe Township
Emily Poulin, Victim Services of Peterborough and Northumberland
Forrest Rowden, Town of Cobourg, Outgoing Co-Chair
Hazel Farmer, Ministry of Labour
Heather Grundy (Recorder), Haliburton Kawartha Pine Ridge (HKPR) District Health Unit, Coordinator
Heather Norris, Northumberland United Way
Jeff Sheils, Cobourg Police Service
Jennifer Cox, Community Mental Health
Joanne Brewster, HKPR District Health Unit, Coordinator
Ken Stubbings, Northumberland County
Lisa Darling, Northumberland OPP, Co-Chair
Ray Bennis, Township of Alnwick-Haldimand
Scott Jibb, Hamilton Township
Sheri Birney, Community Care Northumberland
Tammie Staples, Port Hope Police Service
Tim Blake, Trent Hills Fire, Elected Co-Chair

Guests:

Amy Eriksson, Community Mental Health
Gene Thompson, Cobourg Fire
Kali Fitzsimmons, Victim Services of Peterborough and Northumberland
Terry Dillon, St. John Ambulance

Regrets:

Allen Mann, Alnwick-Haldimand Fire
Charlotte Filip, KPR District School Board
Dave Bernier, PVNC Catholic District School Board
Gord Langill, Canadian Mental Health Association
Mark Lovshin, County of Northumberland
Rohan Gonsalves, Northumberland Hills Hospital
Teresa Scheckel, Kinark Child and Family Services
Bill Detlor, Northumberland Paramedics

1. Welcome and Introductions

Forrest started the meeting and a roundtable introduction was done.

2. Approval of the Agenda

Motion to accept the agenda: Moved by Ray BENNS, seconded by Beth HARRINGTON
CARRIED

3. Approval of the Minutes of December 4, 2017

Motion to accept the minutes of December 4, 2017. Moved by Emily POULIN, seconded by Don CLARK
CARRIED

4. Election of a new Co-Chair

Forrest ROWDEN has stepped down as Co-Chair and a new co-chair needs to be selected. Forrest nominated Tim BLAKE for the Co-Chair, seconded by Don CLARK. No other nomination from the floor. Tim BLAKE is the new co-chair.

5. Business Arising from the Minutes

a. Alnwick-Haldimand budget request

Joanne BREWSTER reported that she had submitted a request of [REDACTED] from the PSB as per the direction at the December meeting. Lisa DARLING had been in contact about this and shared this would be a good communication stream back to councils. Budget has not been approved yet so no update. Discussion was had regarding whether we are getting any funding from Municipalities regularly in addition to the County. Concern is about seeking funding from more than one level – county and municipalities. PSB's and Municipalities are asking to support Safe Communities.

6. Ongoing Business

a. Strategic Plan 2018 – 2020

If there are no concerns brought forward in a week (next Monday February 12, 2018) then we will assume that everyone is good with it and we will move forward with it. Discussion was had about the previous sub-committees and communication with them.

ACTION: The draft workplan and draft Strategic Plan will be sent out to everyone. Everyone will be asked to contact the past Chairs of the subcommittees if they have questions. The leads for the initiatives will be shared so people can connect with them to be included in the first meetings.

b. Banking: Account Update

A copy of the banking update was provided. With the exception of the newsletter printing cost, the outstanding expenses for 2017 are accounted for.

Motion to accept: Tim BLAKE, seconded by Scott JIBB

CARRIED

2018 budgets requests will be presented at our May meeting.

c. Initiative updates

i. Expo 2018

Space at the mall and the theatres are booked. Lots of planning is happening.

ii. Workplace Wellness in Northumberland – May 9th workshop “Reaching New Heights”

Joanne BREWSTER shared that this is the one event per year that they have. They have a separate bank account from Safe Communities and that will remain. We will assist with the planning and promotion. Their workplace information will move to our website. This will fill a gap for us around workplace safety.

7. New Business

Ray BENNS brought forward information about a snowmobile incident and the link to Off Road injuries. Lisa DARLING said that OPP has been doing snowmobile patrols. We should be considering sending out some promotion about this, as there has been such an increase in traffic in Northumberland.

Scott JIBB would like to have a float pre-approved in our budget so that the Coordinators are not out of pocket for expenses.

MOTION: That [REDACTED] be set aside and pre-approved for Heather GRUNDY and Joanne BREWSTER for expenses so that they are not out of pocket. The budget line will be titled “incidentals”.

Moved by Scott JIBB, seconded by Forrest ROWDEN

CARRIED

Scott JIBB suggested that we highlight a budget portion in the County Council update.

MOTION: That we make a presentation to COUNTY Council to highlight the budget.

Moved by Scott JIBB, Seconded by Ray BENNS.

CARRIED

8. 3 Key Messages for sharing with your organization from this meeting:

1. There is a new Strategic Plan that will be posted on the website.
2. New Co-chair of the lead table is Tim BLAKE, along with Lisa DARLING
3. The Youth Expo is set for October 17, 2018

Date of next meetings:

Monday May 28- 10 am at the County Building

Monday September 24th – 10 am at the County Building

Monday December 3rd – Time and location TBA